

Coordinator for Children's Education (PT)

Applications submitted to stbarnabasrector@outlook.com and stbarnabaschurch@outlook.com by **May 31st, 2022** will be considered by the committee for a potential interview. The Committee cannot make any commitment to consider applications submitted after this deadline.

Overview

St. Barnabas' Episcopal Church is seeking a Coordinator for Children's Education to assist the St. Barnabas' community in building a solid foundation for Christian education, spirituality, stewardship, ministry, and outreach. The Coordinator works under the direction of the Rector and in conjunction with lay leaders supporting the volunteer staff of teachers and assistants, and coordinating activities among other ministries as needed.

Our worshipping community in Annandale, VA, was established in 1962. We offer Christian faith formation (Christian Education) for all through the program year (September-June). Young children learn through parables and sacred stories in Godly Play, as well as through our Choirs and our Children's Chapel. St. Barnabas' has many outreach programs targeting needs both in our own community and around the world. We give generously of our time, talents, and resources, contributing thousands of volunteer hours with open hands and open hearts. Our church community is inclusive and welcoming to all.

If you love the idea of working with children and volunteers in the service of a Christian community then we can't wait to meet you! Our church is vibrant; both relaxed and spiritually alive. We prayerfully hope that you will send us your resume and stop by to see what we are all about. We are sure that together we can provide our community with uplifting opportunities for learning and growth.

We look forward to having you join our team!

Commitment

- Part-time position, ~7 hours per week (estimated);
- Coordinate, facilitate, and assist with Children's programming on Sunday mornings from approximately 8am to noon, with a flexible work schedule outside of those times;
- Must be willing to become a part of the worship and life of St. Barnabas' Church
- Must attend Christian formation Sunday mornings in-person; and,
- Must be willing to submit to a background check.

Responsibilities

General Responsibilities

- Assist lay leaders in the design, development, execution, and evaluation of Christian Education curricula and formation for the children of the parish and their families;
- Arrange for training and support for volunteer staff, arrange for provision of ministry supplies on occasion as needed;
- Coordinate events with the Youth Committee and help maintain a master calendar of Christian education events, programs, and activities;
- Manage the Children's Formation program budget in conjunction with the Youth Committee and within the guidelines set by the Finance Committee;
- Provide updates for bulletins, newsletters, the web site, and other communications;
- Support the faith life of the congregation, following the pastoral guidance of the Rector;
- Attend worship and support Christian formation on Sunday mornings at the church.

Children's Education

- Support the implementation of Godly Play, or comparable curriculum for children;
- Support Children's Chapel during the first part of the 10:15 a.m. service.
- Assist the Youth Committee with planning and scheduling programming, including ministry beyond the classroom, such as mission work, a pilgrimage, vacation bible school, etc.;
- Support nursery workers and nursery needs of the church; and,
- Select materials for the use of children and families during worship, such as children's worship bulletins and children's Bibles, and other formation materials.

Qualifications

- A committed Christian faith and experience serving in a Church community (or congregation);
- Experience working with children;
- Some experience working with volunteers;
- Must be Godly Play certified or willing and able to complete the full training;
- Must have completed Misconduct Prevention Training or be able to complete it before starting work;
- Must have an interest in and commitment to supporting children and their parents, for the sake of their spiritual flourishing.

Desired Qualifications

- Direct experience with Montessori and/or Godly Play;
- Direct experience teaching Sunday School or similar;
- Experience with instructional design, developing or selecting curricula;
- Experience supporting formation and learning for families;
- Leadership experience collaborating with volunteers.

Compensation

This is a salaried position, paying \$12,000 a year, and with three weeks sick leave/PTO.