



# Coordinator for Christian Education (PT)

## Overview

St. Barnabas' Episcopal Church is seeking a new Coordinator for Christian Education to assist the St. Barnabas' community in building on our established ministries for Christian education, spirituality, stewardship, and outreach. The Coordinator works under the direction of the Rector and in conjunction with lay leaders supporting the volunteer staff of teachers and assistants, and coordinating activities among other ministries as needed.

Our worshipping community in Annandale, VA, was established in 1962. We offer Christian faith formation (Christian Education) for all through the program year (September-June). Young children learn through parables and sacred stories in Godly Play. Older children and teens embark on the Journey to Adulthood, a youth program for spiritual formation. Adults attend the Sunday Adult Forum, where we share lively presentations and discussions on spiritual topics and current events. St. Barnabas' has many outreach programs targeting needs in our own community and around the world. We give generously of our time, talents, and resources, contributing thousands of volunteer hours with open hands and open hearts. Our church community is inclusive and welcoming to all.

If you love the idea of working with children and volunteers in service of a Christian community then we can't wait to meet you! Our church is small but vibrant, relaxed but spiritually alive. We prayerfully hope that you will send us your resume and visit us on a Sunday morning to see what we are all about. We are sure that together we can provide our community with uplifting opportunities for learning and growth!

We look forward to having you join our team!

## Commitment

- Part-time position, 10-15 hours per week (estimated);
- Flexible work schedule;
- Must attend Christian formation Sunday mornings in-person; and,
- Must be willing to submit to a background check.



## Responsibilities

### General Responsibilities

- Assist lay leaders in the design, development, execution, and evaluation of Christian education curricula and formation for all ages;
- Arrange for training and support for volunteer staff;
- Coordinate events and maintain a master calendar of Christian education events, programs, and activities;
- Develop and manage the Christian Education program budget within guidelines set by the Finance Committee;
- Provide updates for bulletins, newsletters, the web site, and other communications;
- Perform other duties from time to time as directed by the Rector; and,
- Attend and support Christian formation on Sunday mornings at the church.

### Children & Youth Education

- Support the implementation of Godly Play, Journey to Adulthood, or comparable curriculum for children and youth;
- Assist the Youth Committee with planning and scheduling programming, including ministry beyond the classroom, such as mission work, a pilgrimage, vacation bible school, etc.;
- Support nursery workers and nursery needs of the church; and,
- Select materials for the use of children during worship, such as The Sunday Paper.

### Adult Education

- Assist the Adult Christian Education committee with planning and scheduling programming.



The Rev. John Bolin Shellito, Rector

## Qualifications

- A committed Christian faith and experience serving a Church community (or congregation)
- Experience working with children and youth
- Some experience working with volunteers
- Must be Godly Play certified or able to attend the training
- Must have completed the Misconduct Training or be able to complete it

## Desired Qualifications

- Direct experience with Montessori and Godly Play
- Direct experience teaching Sunday School or similar
- Experience with instructional design, developing or selecting curricula
- Leadership experience collaborating with volunteers

## Application Deadline

Please submit your resume with three references, to Catherine Dubas, the Parish Administrator, at [stbarnabaschurch@outlook.com](mailto:stbarnabaschurch@outlook.com) by **Monday, January 31, 2022**. We may consider applications after this date depending on the availability of the search committee.